

Access to Financial Information

Access to the data in the financial data warehouse is determined by:

- an attribute assigned to each fund source on the Chart of Accounts, extended budget responsibility code
- securing attributes within the RIAS system which link a NETID with one or more EBRC codes. These securing attributes are also used to control access to data within the REX system.
- securing attributes within the RIAS system which link a NETID with the types of data that can be viewed (for example, payroll or procure to pay information)

Note: Payroll data is defined as payroll distribution, salary savings, and budget status. Procure to Pay is defined as purchasing, payables, general ledger.

Extended Budget Responsibility

Every general ledger account within the University has both a budget responsibility code and an extended budget responsibility code. The budget responsibility code is a 3 character field which determines 'ownership', or responsibility for, the account: the first position represents the major area of responsibility and correlates directly to another reporting attribute known as the "executive" level. The extended budget responsibility code is nine positions and was originally developed to control access to the Online Financial Information System (OFIS) at the account level and is now being used to manage access to data within the financial data warehouse.

The extended budget responsibility coding structure allows for 5 graduated levels of security so access can be defined broadly or as limited as the business needs determine. Once access is granted to a particular ebrc code, an individual can view all accounts possessing that same value.

The design of the extended budget responsibility is as follows:

Primary Level	1:	Vice President/Provost	1 position	alphanumeric
	2:	Divisional Level	2 positions	numeric
	3:	Department Level	2 positions	numeric
	4:	Account Administrator Level	2 positions	numeric
Secondary Level	5:	Alternate Administrator	2 positions	numeric

For Example:

<u>Level</u>	<u>Extended BR Code</u>	<u>Description</u>
1	A 00 00 00 00	Executive Office of the President
1	B 00 00 00 00	Office of Senior Vice President and Treasurer
2	B 10 00 00 00	Associate VP for Procurement Services
3	B 10 10 00 00	Procurement and Contracting
3	B 10 20 00 00	Material Services
2	B 20 00 00 00	University Controller
3	B 20 10 00 00	General Accounting
3	B 20 20 00 00	Student Financial Services
4	B 20 20 10 00	New Brunswick Cashier
3	B 20 30 00 00	Payroll Services
2	B 30 00 00 00	Human Resources Division
3	B 30 10 00 00	Employee Relations
1	C 00 00 00 00	Provost Office – New Brunswick
2	C 10 00 00 00	Faculty of Arts and Sciences

3	C 10 10 00 00	English Department
3	C 10 20 00 00	Italian Department
4	C 10 20 10 00	Account Administrator
5	C 10 20 10 01	Alternate Administrator/PI

Access

The RIAS system uses securing attributes to map a NETID to extended budget responsibilities. There can be multiple entries for a particular NETID; however, the design is hierarchical in nature so if an individual is granted level 2 access, by default they can view level 3, 4, and 5 where the level 2 values are the same. For example:

<u>NETID</u>	<u>Extended Budget Responsibility Code</u>	<u>Name</u>
MJONES	B 10 00 00 00	Mary Jones
JSMITH	B 10 20 00 00 C 10 00 00 01	John Smith
SWHYTE	B 00 00 00 00	Susan Whyte
ABROWN	C 20 00 00 00	Alice Brown
SADAMS	C 00 00 00 00	Steve Adams

<u>Account</u>	<u>Extended Budget Responsibility Code</u>	<u>Who Gets Access</u>
200006	B 10 20 10 00	Mary Jones, John Smith, Susan Whyte
200010	B 20 00 00 00	Susan Whyte
420062	B 10 30 00 00	Mary Jones, Susan Whyte
531000	B 00 00 00 00	Susan Whyte
421900	C 10 00 00 00	Steve Adams
426400	C 10 00 00 01	Steve Adams, John Smith
210060	D 10 20 00 00	-----

Note: Global access capabilities have also been established by assigning a NETID with the extended budget responsibility code of all zeros (0 00 00 00 00); this would allow individuals have access to all accounts and is primarily restricted to individuals within Central Accounting, DGCA, Budget and Resource Studies.