

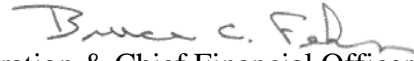
DATE: August 30, 2007

TO: The University Community

FROM: Philip Furmanski
Executive Vice President for Academic Affairs



Bruce Fehn
Interim Senior Vice President Administration & Chief Financial Officer



SUBJECT: Rutgers Integrated Administrative System (RIAS) Phase II & III

In July 2002, the University implemented Phase I of the Rutgers Integrated Administrative System (RIAS) to support the Procure to Pay (P2P) business processes. We are pleased to announce that the University is moving forward with the RIAS project. Phase II of RIAS which will include the implementation of a redesigned financial data warehouse, a web-based reporting solution, as well as the implementation of the Oracle General Ledger module has begun and is targeted for completion by March of 2008.

A RIAS Phase II Implementation Team has been established that will work to help ensure a smooth transition to the new system. A Business Managers Group has also been identified and will work closely with the RIAS Implementation Team. This Group will coordinate communication between the business community and the project team throughout the implementation process. In addition, the Business Managers Group will assist with training and facilitating the changes necessary to support the RIAS Phase II transition in individual Business Units. The Team and Group look forward to working with all the members of our community in implementing RIAS Phase II.

Phase II continues the University's overall objectives of the RIAS project to: (1) replace inefficient, paper based, administrative processes with more efficient and effective Internet-based administrative systems and processes; (2) enhance the timeliness, accuracy and usefulness of information to end users, thereby eliminating the need for redundant systems and forms; (3) provide users with improved data access and reporting capabilities; and (4) provide a foundation upon which other modules can be added and integrated to form a complete financial system.

RIAS Phase II will benefit the university community by:

- Providing online creation and approval of journal entries and budget adjustments.
- Calculating and posting fringe benefits and indirect costs on a timelier basis.
- Providing a more robust data warehouse and web-based reporting solution.

- Providing a spreadsheet interface for importing and exporting data.
- Establishing budgetary control and performing funds checking where appropriate.

Planning activities will be starting soon for RIAS Phase III which will include Human Resources and Payroll applications. This will eliminate the manual paper processing of employee documentation: payroll authorization forms (PAF), personnel data records (PDR), time reports, and salary reallocations. Additionally, this will provide online approvals and routing of this information as well as access to this data on a timelier basis.

The RIAS website will be updated and more announcements will be forthcoming to provide the latest information about the projects. Please check the website periodically for schedules of upcoming activities and for demonstrations on your campus <http://rias.rutgers.edu>.

You may contact the RIAS Phase II Implementation Team with any of your questions or suggestions at the following email riasteam@rci.rutgers.edu or call 732-445-5002.

Thank you in advance for your cooperation and support.